



**RULES OF CONDUCT
THE ANNUAL AND EXTRAORDINARY
GENERAL MEETING OF SHAREHOLDERS
PT CAHAYASAKTI INVESTINDO SUKSES TBK.**

GENERAL PROVISIONS

This Meeting is the Annual and Extraordinary General Meeting of Shareholders of PT Cahayasakti Investindo Suskes Tbk. (the "**Company**") year 2023, with details as follow:

Day	:	Friday
Date	:	26 May 2023
Time	:	09:00 a.m. Western Indonesia Time - Onward
Venue	:	eASY.KSEI system provided by PT Indonesia Central Securities Deposit
Mechanism	:	Electronic meeting
Media Conferencing	:	AKSes.KSEI in Zoom webinar format

(hereinafter referred to as the "**Meeting**")

PREVENTION OF COVID-19 SPREADS

By complying with the applicable provisions in capital market, the policies with regards to health protocols, as well as anticipating any other Government policies which will be implemented in the future in terms of the conditions for the spread of Covid-19 in Indonesia, the Company therefore implements:

1. Health and Safety Protocol

The General Meeting of Shareholders will be held electronically through the eASY.KSEI application without the physical presence of the Shareholders and/or their Proxies as permitted under the prevailing laws and regulations.

Meetings will only be attended by a limited number of Meeting's staff and professional support to support the implementation of the meeting.

2. Limitation of Meeting's Participants

- a. Shareholders with scriptless shares (ScriptlessShareholders) is advised to use eASY.KSEI application provided by IndonesiaCentral Securities Depository ("KSEI") to attend and cast votes directly in the Meeting electronically, or grant authority electronically (e-Proxy) to the appointed Independent Party through eASY.KSEI.
- b. Shareholders with scripted shares (Script Shareholders) can only grant their Proxy to the designated Independent Party appointed by the Company, in order that the presence and voting rights are represented by the Independent Party electronically in the Meeting through the eASY.KSEI application by filling out the Proxy Form available at Company's website since the date of the Invitation, and submit it to the Company through our appointed Securities Administration Bureau:

PT Sharestar Indonesia
SOPO DEL Office Tower & Lifestyle
Tower B 18th Floor,
Jl. Mega Kuningan Barat III, Lot 10.1-6
Kawasan Mega Kuningan

Jakarta Selatan 12950
Phone.: 62 21 50815211

no later than 7 (seven) days prior to the meeting date. Any Proxy Form which is received by the Company after that time will be deemed unqualified to be used by the Proxy Holder to attend the Meeting.

REFERENCES AND LEGAL BASIS

1. The Law No. 40 of 2007 concerning Limited Liability Companies (the “**Company Law**”);
2. Regulation of Financial Services Authority Number 15/POJK.04/2020 concerning the Plan and Implementation of the General Meeting of Shareholders of Public Companies (“**POJK No. 15/2020**”);
3. Regulation of Financial Services Authority Number 16/POJK.04/2020 concerning the Implementation of Electronic General Meeting of Shareholders of Public Companies (“**POJK No. 16/2020**”);
4. The Articles of Association of the Company;
5. Presidential Decree of the Republic of Indonesia No. 11 Year 2020 concerning Determination Public Health Emergency towards Corona Virus Disease (COVID-19);
6. Financial Services Authority Letter No. S-124/D.04/2020 dated 24 April 2020 regarding Certain Conditions in the Implementation of the Electronic General Meeting of Shareholders of Public Companies;
7. Indonesia Central Securities Depository Letter No. KSEI-4012/DIR/0521 dated 31 May 2021 regarding Implementation of -Proxy Module and e-Voting Module in eASY.KSEI Apps along with General Meeting of Shareholders Broadcasting Feature.

LANGUAGE

The Meeting will be conducted in Bahasa Indonesia.

For foreign Shareholders and/or their Proxies, the Company will provide English translation of meeting agenda in order for all Meeting participants to understand better the proceeding.

CHAIRMAN OF THE MEETING

1. In accordance with the Article 22 paragraph 1 of the Company’s Articles of Associations, one of the members of the Board of Commissioners that is appointed by the Board of Commissioners will lead the meeting and act as a Chairman of the Meeting (the “**Chairman**”).
2. During the Meeting, Chairman shall be entitled to:
 - a. Decide Meeting’s procedures that have not been regulated or have not been sufficiently regulated in this Rules of Conduct;
 - b. Take necessary actions outside the Rules of Conduct as long as it is deemed important and/or urgent.
3. During the opening of the Meeting, the Chairman will explain at minimum latest conditions of the Company in general, the Meeting’s agenda, the decision-making mechanisms, and the implementation to use the shareholder rights.

MEETING PARTICIPANTS

1. Shareholders who are entitled to attend and cast their vote at the Meeting are those recorded in the Register of Shareholders of the Company on Wednesday, 3 May 2023 at 4:00 p.m. Western Indonesia Time or Owner of a security account at the Collective Deposit of KSEI at the closing of the share trading on Wednesday, 3 May 2023 or their proxy who are authorized through e-Proxy on eASY.KSEI application.

2. Meeting Participants has a right to convey his/her opinions/questions and to vote in the Meeting.
3. Members of the Board of Directors, members of the Board of Commissioners, and the employees of the Company are allowed to act as the Shareholders proxies to attend the Meeting, but they are not authorized to act as proxies to cast their votes at the Meeting. Their votes which addressed in the Meeting as a proxy will be deemed void and invalid and will not be counted. Those parties, however, are not allowed to act as proxies at all if the authority is given electronically (e-Proxy).
4. Meeting participants who are not shareholders and/or proxy of shareholders of the Company are invited guests who are present based on the invitation of the Company's Board of Directors and have not right to express their opinions, questions, including voting in the Meeting.

ATTENDANCE QUORUM

1. In accordance with the provisions of the Company's Articles of Association, the Meeting will be lawful [valid] and may be conducted and adopt binding resolutions if it is attended by shareholders or their proxies who jointly represent:
 - a. for the agenda of the Annual General Meeting, more than 1/2 (one-half) of total issued shares of the Company with valid voting rights, and
 - b. for the agenda of the Extraordinary General Meeting, at least 2/3 (two-thirds) of total issued shares of the Company with valid voting rights.
2. The calculation of attending Shareholders or shareholders represented in the meeting will only be done 1 (one) time by the Notary at the beginning of the Meeting before the Meeting is officially opened by the Chairman of the Meeting.
3. If the Shareholders or their authorized proxies cast their vote through e-Voting prior to the Meeting in accordance with the laws, thus the Shareholders or their authorized proxies will be considered as present at the Meeting.
4. Shareholders and/or their Proxies can only register 1 (one) time through eASY.KSEI system.
5. Shareholders and/or their Proxies has registered through eASY.KSEI application, entitled to watch the Meeting through the AKSes.KSEI facility application (<https://access.ksei.co.id/>) by selecting Tayangan RUPS.

QUESTIONS AND ANSWERS

1. Q&A session will be available for every Agenda of the Meeting, the questions are limited to matters related to Agenda and to be delivered briefly and straight to the point.
2. Shareholders or their Proxies joining via eASY.KSEI application can also participate and ask questions and/or opinions via chat room provided in the eASY KSEI application by mentioning their full name, number of share ownership, and which relevant Agenda to ask questions/opinions.
3. The Company will only provide responses/answers to questions and/or opinions that submitted directly in the Meeting room and/or through the chat room in the eASY.KSEI system. Q&A features (e.g., raise hand and chat) provided in the Zoom webinar will be deactivated, so that the questions and opinions can only be submitted through eASY.KSEI system.
4. After all questions and/or comments conveyed, the Chairman of the Meeting will only respond to maximum two (2) questions and/or opinions per Agenda item.
5. The Chairman of the Meeting will answer and/or respond to the said questions in an orderly manner and delivered directly (not through the chat room).
6. The Chairman of the Meeting may ask members of the Board of Directors and/or any relevant party to respond and/or provide further explanation to questions from Shareholders or their Proxies.

RESOLUTIONS AND VOTING PROCEDURE

1. Meeting's resolutions will be adopted on the basis of consensus.
2. Each share shall give a right to its owner to issue 1 (one) vote.
3. Meeting's resolutions will be adopted provided if it is approved by more than ½ (one-half) of the total votes.
4. Pursuant to Article 23 paragraph 12 the Company's Articles of Association, the Shareholder who gives a blank vote (abstain) shall be considered to cast the same vote as the majority vote casted at the Meeting.
5. Pursuant to Article 11 paragraph (6) POJK 16/2020, Shareholders with lawful voting rights present electronically/via online in the Meeting but not casting their vote or cast an "Abstain" vote, will be considered present at the Meeting and pass the same vote as the majority shareholders who cast their vote and counted as the majority vote of shareholders.
6. The voting duration is a maximum of 5 minutes per Agenda.
7. Voting results for each and/or all agenda of the Meeting will be read out by the Public Notary after the completion of the presentation and voting of all agenda of the Meeting.

ELECTRONIC VOTING

1. Shareholders and/or their Proxies who have registered through eASY.KSEI application will receive a link through the registered email which has been registered by the Shareholders and/or their Proxies to go to the electronic voting platform.
2. Shareholders and/or their Proxies can access the voting platform electronically and cast their voting rights on that platform starting from 23 June 2022 until the opening of each agenda item.
3. Shareholders and/or their Proxies can vote for each agenda item of the Meeting which requires the approval of the Meeting by selecting "AGREE", "NOT APPROVE", or "ABSTAIN" in the available column.
4. Voting for the entire Agenda of the Meeting will be conducted after the elaboration and discussion of entire Meeting Agenda and proposed resolutions are conveyed accordingly. The Chairman will provide sufficient time for Shareholders and their Proxies to exercise and cast their vote – the Notary and Share Registrar will assist as necessary.
5. The procedure for voting electronically can be seen on the Company's website or KSEI website.
6. At the end of the voting session, the Notary will convey the voting result to the Meeting.

ANNOUNCEMENT AND INVITATION OF MEETING

The procedures that preceded the implementation of the Meeting have been carried out by the Company in accordance with the provisions of the Financial Services Authority Regulation Number 15/POJK.04/2020 and the Company's Articles of Association, as follows:

- a. Notification of the agenda of the Meeting to the Financial Services Authority on 12 April 2023.
- b. Announcement of Meeting dated 19 April 2023 through, among other things, the Company's website, the IDX's website and the eASY.KSEI application.
- c. Invitation for this Meeting dated 4 May 2023 through, among other things, the Company's website, the IDX's website and the eASY.KSEI application.

OTHERS

Shareholders and/or Proxy Shareholders who are attend in electronically are expected to use a stable internet connection and can start access the link to attend the Meeting at least thirty (30) minutes before the start of the Meeting for the purpose of calculating the attendance quorum.

Other matters which have not been stipulated in this Rules of Conduct shall be further determined by the Chairman of the Meeting, with due consideration of the Articles of Association of the Company and the prevailing regulations.

Bogor, 4 May 2023

Board of Directors
PT Cahayasakti Investindo Sukses Tbk.